

If you are looking for employment or voluntary work or want to learn new skills... you may find this information helpful:

Paid employment

For current job vacancies and information about benefits and government programmes:

Exeter Jobcentre Plus

Clarendon House
Western Way
Exeter EX1 2DA

Honiton Jobcentre Plus

128 High Street
Honiton EX14 8JP

Tiverton Jobcentre Plus

Coggans Well House
Phoenix Lane
Tiverton EX16 6LU

Tel: 0845 604 3719 for each office

The Disability Work Coach (formerly called **Disability Employment Advisor** [DEA]) at Jobcentre Plus can offer specialist advice and support.

If you have a recovery coordinator or other healthcare professional working for Devon Partnership NHS Trust helping you, they can refer you directly to **Work Choice**, an employment programme that supports people with long term health issues. **The Work Programme** can help you prepare for, find and stay in work. Both delivered for Jobcentre Plus by specialist organisations, called 'providers'. Contact Jobcentre Plus for more details.

Careers South West can also provide information about job hunting and training www.careerssw.org/19
0800 97 55 111

Information about finding a job (including details of job vacancies and the universal job match service) is available at www.gov.uk/browse/working/finding-job. Locally, the *Express & Echo* publishes jobs vacancies on Thursdays. Jobs are available online at www.thisisdevon.co.uk/jobs. Many employers carry details of current vacancies on their own website.

Employment agencies offer permanent as well as temporary positions, full-time, part-time and casual jobs: they do not charge jobseekers for the assistance they provide. Many agency workers have the same employment rights as all other employees as well.

The Workways website carries links to several job vacancy websites – www.workways.org.uk/index.php/support-to-look-for-work/job-vacancies/

Voluntary work

Volunteer Centre Crediton & District

10 Market Street, CREDITON EX17 3JX

Tel: 01363 777 711

Email: info@volunteercentrecrediton.org.uk

Opening Hours: M, T, Th, F: 11-1

Volunteer Centre East Devon

Ridgeway House, Ridgeway, OTTERY ST. MARY EX11 1DT

Tel: 01404 549 045

Email: jill@edvsa.org.uk

Website: www.edvsa.org.uk

Opening Hours: Mon - Fri 10.00 - 4.00 by appointment

Volunteer Centre Exeter

Wat Tyler House, King William Street, EXETER EX4 6PD

Tel: 01392 202 055

Email: cvs@exetercvs.org.uk

Website: www.exetercvs.org.uk

Opening Hours: M-F: 9.30-4.30

The First Step Project, based at Volunteer Centre Exeter, provides specific support in to volunteering for people who have a mental health condition.

Volunteer Centre Tiverton & Cullompton

Involve, Sunningmead Community Centre, Lazenby Road, TIVERTON EX16 4AL

Tel: 01884 255 734

Email: office@involve-middevon.org.uk

Website: www.involve-middevon.org.uk

Opening Hours: Mon, Wed & Thurs 10.00-4.00

And take a look at www.do-it.org.uk for details of all local voluntary work opportunities

Learning new skills

Bicton College

East Budleigh, BUDLEIGH SALTERTON, Devon EX9 7BY

Tel: 01395 562400

Website: www.bicton.ac.uk

Bicton offer a wide range of full and part-time land and environment related courses

Devon Adult & Community Learning

Buckland House, Park Five, Sowton, EXETER EX2 7ND

Tel: 0845 155 1014

Email: ACL@devon.gov.uk

Website: www.devon.gov.uk/adultlearning

Devon Adult & Community Learning organise many part-time day and evening classes in local venues.

Exeter College

Hele Road Centre, Hele Road, EXETER EX4 4JS

Tel: 0845 111 6000

Email: info@exe-coll.ac.uk

Website: www.exe-coll.ac.uk

Exeter College a wide range of full and part-time courses for all levels of ability.

Petroc

Tiverton Campus, Bolham Road, TIVERTON EX16 6SH

Tel: 01884 235200

Email: postbox@petroc.ac.uk

Website: www.petroc.ac.uk

Offering a wide range of full and part-time courses for all levels of ability, Petroc also have campuses in Honiton and North Devon and The Academy of Music & Sound in Exeter.

University of Exeter

Streatham Campus, Northcote House, EXETER EX4 4QJ

Tel: 01392 661000

Websites: www.ex.ac.uk or <http://education.exeter.ac.uk/dll/>

The University offer a wide range of full-time, part-time and online courses – not just degrees.

And take a look at these websites:

- **LearnDirect** www.learndirect.co.uk – several local delivery centres and online courses
- **Hot Courses** www.hotcourses.com
- **Open University** www.open.ac.uk
- **University courses** www.ucas.co.uk

The Workways website also carries details of other organisations – www.workways.org.uk

There are also many private training organisations available – look in ‘Yellow Pages’ or similar listings and on the web

To the best of our knowledge, all the above information is accurate as at 17 February 2014 (to be updated Sept 2014). Inclusion on this Information Sheet does not constitute recommendation. Workways is not responsible for the content of external websites nor advice and information given by the organisations listed.