

BENEFITS OVERVIEW

This half-day session is suitable for anyone with limited or no knowledge of the UK benefits and tax credit systems. It may be particularly useful for GPs, care co-ordinators and other health professionals, advisers, enablers and support workers, voluntary sector staff and carers.

CONTENT

This session provides a basic overview of the benefits and tax credit systems, giving information on what can be claimed, in which situation, and how and where to claim them.

The session will cover the following:

- Jobseeker's Allowance
- Employment & Support Allowance
- Income Support
- Tax Credits
- Housing Benefit
- Council Tax Benefit
- Disability Living Allowance
- Attendance Allowance
- Carer's Allowance

Subject to demand, the following may also be included:

- Statutory Sick Pay
- Permitted Work Rules
- Pension Credit

The session will not provide information on calculating individual entitlement or payments. Information given will be as current and as accurate as possible. Decisions on exact entitlement to benefits or tax credits are made by the relevant government and local authority departments.

FACILITATORS

The session is run by Workways, a service of Devon Partnership NHS Trust which provides information, advice and practical support for people whose mental health affects their ability to find or remain in employment, training, education or voluntary work.

The lead facilitator of the Benefits Overview session is Kim Hewett. Kim worked at Jobcentre Plus from 1994-2003, finishing as District Training Officer. She worked for Rethink as benefits and financial advisor from 2001-2006, where she also gained City & Guilds Level 3 in Community Mental Health Care.

Kim is a registered Support, Time & Recovery worker and has been employed by the Trust's Vocational Rehabilitation Services since 2006. Kim has personal experience of using mental health services and also holds a City & Guilds 7300. Other staff from Workways will also assist in the running of the session.

BOOKING DETAILS

For individuals

For individuals, a Benefits Overview session will be held at Workways in Exeter on **29 September 2010**. (Further dates to be announced)

Cost **£40 (£30 voluntary sector employee or unwaged) + VAT per person**

- Full payment payable or will be invoiced upon booking a place. The fee is not refundable.
- If for any reason you need to cancel your place, your fee will not be refunded but a substitute can be nominated.
- If the session is cancelled by Workways, you will be offered alternative dates. If a suitable alternative date cannot be arranged you will be refunded.

To Book a Place: Download a Booking Form from www.workways.org.uk or
Tel: **01392 677050** or e-mail info@workways.org.uk (subject line: 'Benefits Overview')

For employers, groups or other organisations

If you have a number of people interested (minimum 8, maximum 15 participants) we can deliver a course at Workways or at your premises on dates to suit you.

Cost **£250 + VAT per group + expenses**

- The group fee shown above is for a minimum 8, maximum 15 participants for a 3½ hour long session.
- The fee shown above applies to sessions delivered at Workways. Sessions at your premises will be subject to additional charges to cover extra time commitment, travel and overnight accommodation if required. The fee includes telephone or e-mail discussion to plan the course for your organisation (face to face planning meetings may be subject to additional charges).
- A minimum of 6 weeks notice is required. When a date for the session has been agreed, you will be invoiced for the full fee + VAT. The fee is not refundable.
- Travel and any other expenses will be invoiced after the course.

To discuss a session for your organisation: contact Richard Frost on **01392 677050** or e-mail info@workways.org.uk (subject line: 'Benefits Overview')

All prices are correct as at April 2010 and may be subject to change

We also provide **mental health awareness sessions** and **Mental Health First Aid** training – please contact us for more information or visit www.workways.org.uk/training.htm